

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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August 5, 2003

FROM: KEN A. MILLER, Director
Department of Public Works - **Transportation**

**SUBJECT: CONTRACT WITH ASSOCIATED ENGINEERS, INC. OF ONTARIO FOR
CONSTRUCTION CONTRACT MANAGEMENT SERVICES ON VARIOUS
ROADS IN THE SPRING VALLEY LAKE AREA**

RECOMMENDATION: Approve agreement with Associated Engineers, Inc. of Ontario in the amount of \$117,530 for Construction Contract Management services on Various Roads – Spring Valley Lake Area Project in the Spring Valley Lake area.

BACKGROUND INFORMATION: The Department of Public Works, Contracts Division is responsible for Construction Contract Management on County road and flood control projects. Due to current workload, Department personnel is not available to provide Construction Contract Management for Various Roads – Spring Valley Lake Area Project that is scheduled to commence construction in late-August 2003. Construction Contract Management will be necessary to assure that the Contractor complies with contract requirements. The proposed contract is based on hourly rates for the personnel providing the services. The cost will be for the actual hours worked. The hourly rates have been reviewed by Department staff and are considered reasonable based on the cost of similar work under previous Construction Management contracts.

On September 19, 2000, the Board approved the issuance of a Request for Proposals (RFP) for Construction Contract Management services in accordance with County Policy No. 11-05. Ten (10) proposals were received on October 18, 2000. A panel of knowledgeable personnel from the Department reviewed the proposals and selected five (5) firms, Associated Engineers of Ontario, Caltrop of Upland, Inland Construction Management of San Bernardino, Inland Valley Quality Control of San Bernardino and Parson Brinckerhoff of San Bernardino as the firms best qualified to provide Construction Contract Management services for the County. These firms are being used on a rotational basis to provide Construction Contract Management services when Department personnel is not available. The Department is requesting Board approval to issue a new RFP for Construction Contract Management services by separate action on this same August 5, 2003 agenda.

REVIEW BY OTHERS: This item was reviewed by Chief Deputy County Counsel Rex A. Hinesley on July 23, 2003 and by the County Administrative Office (Tom Forster, Administrative Analyst) on July 24, 2003.

Record of Action of the Board of Supervisors

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**CONTRACT WITH ASSOCIATED ENGINEERS, INC. OF ONTARIO FOR CONSTRUCTION
CONTRACT MANAGEMENT SERVICES ON VARIOUS ROADS IN THE SPRING VALLEY
LAKE AREA**

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FINANCIAL IMPACT: The estimated cost of providing Construction Contract Management services for this project is \$117,530 and will be financed by Measure "I" and Gas Tax funds included in the Fiscal Year 2003/2004 Transportation Budget (SWV-TRA-TRA-14T01147; RWV-TRA-TRA-15TA1336; SAA-TRA-TRA-15H13450 & SWV-TRA-TRA-15T01158).

COST REDUCTION REVIEW: The County Administrative Office has reviewed this item and concurs with the Department's recommendation because Contract Management is a necessary requirement of this project and Department staff is currently not available to perform these services due to workload demands.

SUPERVISORIAL DISTRICT(S): 1ST

PRESENTER: Ken A. Miller, 387-7906

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